



SAN JOAQUIN COUNTY BOARDS,  
COMMISSIONS & COMMITTEES  
COMMITTEE FACT SHEET

<b>NAME:</b>	<b>HOUSING AUTHORITY BOARD</b>
<b>COMPENSATION:</b>	\$50.00 per Regular and/or Special Meeting and Actual Expenses when travel is involved, including mileage.
<b>LEGAL AUTHORITY:</b>	California Health and Safety Code, commencing with Section 34200; United States Housing Act, commencing with 42 U.S.C.A. Section 1401; Code of Federal Regulations, 24CFR§964.410; and Housing Authority Board Resolution No. 16-34 adopted May 26, 2016.
<b>MEMBERSHIP, QUALIFICATIONS, &amp; RESIDENCY REQUIREMENTS:</b>	Must be a resident of San Joaquin County. Seven members appointed by the Board of Supervisors. One tenant commissioner must be a public housing resident or recipient of housing assistance [24CFR§964.410] and one tenant commissioner may be a person lawfully residing in rental housing provided by or through an Authority, including persons residing in leased housing [Health & Safety Code §§34213.5, 34271]. One of these two tenant Commissioners shall be over 62 years of age [Health & Safety Code §34271].
<b>TERM:</b>	5 Members are appointed for 4 Year Terms; and 2 Tenant Commissioners are appointed for 2 Year Terms.
<b>DUTIES:</b>	<p>As the governing body of the Housing Authority, its Board of Commissioners' responsibilities, duties and ethical requirements are significant and found in federal and state laws and regulations, its Bylaws and Code of Ethics. These documents are available for inspection at the following website: <a href="http://www.hacsj.org/home/board-of-commissioners.html">http://www.hacsj.org/home/board-of-commissioners.html</a> and are summarized generally as follows:</p> <ul style="list-style-type: none"><li>• Define the mission of the PHA</li><li>• Make Policy decisions for the Housing Authority</li><li>• Ensure the financial solvency of the agency</li><li>• Provide Leadership by speaking up when concerns arise</li><li>• Assure PHAs meet obligations on audit recommendations</li><li>• Approve internal controls to safeguard the agency's assets</li><li>• Be aware of the agency's programs, financials, strategic plan, policies and procedures</li><li>• Approve, review, and monitor budgets, contracts, and other financial documents</li><li>• Ensure ethical, legal, and effective work performance</li><li>• Keep informed of relevant subsidized housing industry rules and</li></ul>

regulations

- Be aware of the status of the Authority-owned developments and properties
- Approve accurate record [Minutes] of board proceedings
- Follow open meeting requirements
- Attend Board and committee meetings and maintaining confidentiality as to Closed Session matters as required federal and state laws and regulations

**MEETING DATE  
& LOCATION:**

3<sup>rd</sup> Thursday of each month at 4:00 p.m. and any special meetings called by the Chairperson of the Board  
Housing Authority of the County of San Joaquin  
Alberta Jackson Administrative Complex  
421 S. El Dorado Street  
Stockton, CA 95203

**CONTACT PERSON:**

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